

ADMINISTRATIVE NOTES

U.S. GOVERNMENT PRINTING OFFICE
SUPERINTENDENT OF DOCUMENTS
LIBRARY AND STATUTORY DISTRIBUTION SERVICE

Vol. 3, No. 6

JUNE 1982

ACID FREE INK

In the February 1982 HIGHLIGHTS, we stated that if you are going to write on microfiche envelopes, you should use either a pencil or acid free ink.

Since that time we have been flooded with many letters asking, "Where do I find acid free ink?"

On the issue of ink pens, the only one which we have identified as acid free is the Paper Mate medium point red ink pen.

If you use a stamp pad, then you may want to go to the yellow pages and look under "Chemists-Analytical & Consulting," and have them test the particular brand of ink you are using to be sure it is acid free (Ph value no less than 7.0).

Should you have questions on microfiche in general, write or call Mr. Duke Spence, Chief, Micrographics Section, at (703) 557-1100.

PAPER/MICROFICHE DISTRIBUTION

Separate shipping lists for paper items that must be distributed in microfiche format due to the receipt of insufficient copy quantities (see Administrative Notes, November 1980) will be prepared by the Library Services Section of the Depository Administration Branch.

A note will be found at the top of each of these shipping lists, and will read as follows:

We have put forth every effort to obtain enough paper copies of these publications to make the full distribution in paper, but have been unsuccessful. Therefore, you may be receiving these items in microfiche rather than paper. See Administrative Notes, Vol. 3, No. 6, June 1982. If you find it necessary to file a claim, your request will be filled with microfiche.

In place of "Dual Distribution" or "Mixed Distribution", the phrase "Paper/Microfiche Distribution" will be used following each item on the shipping list. We are working to alleviate the receipt of an inadequate number of copies for distribution and hope to minimize this problem in the future.

NATIONAL CLIMATIC CENTER PUBLICATIONS

An agreement has been reached with the National Climatic Center to bring their publications into the Depository Library Program. Until the details can be worked out (i.e.: survey to establish counts) the NCC will continue to provide the following publications free of charge to those depository libraries on their mailing list.

Local Climatological Data
 Hourly Precipitation Data
 Storm Data
 Monthly Climatic Data for the World
 Heating Degree Days
 Cooling Degree Days

We will proceed with the results of survey # 82-5 and provide microfiche for Climatological Data, by state, C 55.214: to C 55.214/47:, (not inclusive), Item 277-A-(nos.). This survey was sent out on March 29, 1982, Shipping List 17,029. The NCC will no longer provide copies of this publication since we have the back issues and will provide microfiche for issues dated January 1982 forward.

Upon survey completion of the items listed below, GPO will provide for the following distribution:

Local Climatological Data, C 55.287: to C 55.287/60:, no item number yet assigned. These publications will be cumulated at NCC by state. There is an average of 6 stations per state. NCC will originate this cumulated publication in Computer Output Microfiche and GPO will furnish microfiche copies to selecting depositories. NCC will sell this title as it has produced it in the past (i.e. by individual station) in a paper format.

Hourly Precipitation Data, C 55.216: to C 55.216/44: (not inclusive), Item 274-A-(nos.). GPO surveyed this title for microfiche on February 18, 1982, Shipping List 16,924, Survey # 82-2. We will resurvey this title for paper distribution.

We will survey for paper distribution all of the following titles:

Storm Data - C 55.212:, no item number yet assigned
 Monthly Climatic Data for the World - C 55.211:, no item number yet assigned
 Heating Degree Days - not yet classified
 Cooling Degree Days - not yet classified

We are advised by the NCC, however, that their plans are that these last four titles will be originated in microfiche in a year or so.

DISTRIBUTION ERROR

On Shipping Lists 154-M, 155-M, and 157-M we distributed forty three (43) C 3.224/5: titles under the incorrect item numbers. The item number should have been 156-I-(nos.), and we made distribution under 156-A-(nos.). DO NOT CLAIM THIS MATERIAL. We will redistribute these 43 titles under the correct item numbers in 4-6 weeks.

SPECIAL OFFER: BOUND CONGRESSIONAL RECORD

New publications vie for space with old ones at GPO. To help our situation, we are making a special offer to depository libraries of the bound CONGRESSIONAL RECORD for 1977, Parts 1 through 30. Just circle below the parts that you need, and we will send them to your depository without charge.

1977 CONGRESSIONAL RECORD (Bound) Volume 123

Parts:	1	2	3	4	5	6	7	8	9	10
	11	12	13	14	15	16	17	18	19	20
	21	22	23	24	25	26	27	28	29	30

If you as a depository desire to receive this special offer, return this form properly marked with your library number and address to:

CONGRESSIONAL RECORD VOLUME 123
U.S. Government Printing Office
5236 Eisenhower Avenue
Alexandria, Virginia 22304

(While Part 31, Index, January 4 - December 15, 1977, is excluded from this offer, it is available for sale from GPO, Stock Number 052-000-00573-6, Price \$55.00.)

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